

Preamble;

Altona Yacht Club Inc makes available through members only the hire of the Club Hall.

Policy Objective;

To increase the value of club membership the Club Hall is available for Club members to Hire

Policy Details;

- Hire of the Hall can be arranged through club members only when the club member is participating in the function.
- Hall Hire is not available under any circumstances for 18th or 21st Birthday parties.
- Hall Hire will cost \$200 for each function.
- Bond \$200

Responsibilities;

- Hall Hire must be approved prior to the function by the Club Committee. If this is not possible then at least three members of the committee must give their approval in writing (including email).
- It is the responsibility of the member attending the function to ensure the function held is conducted in an orderly manner and in accordance with the Club lease obligations and liquor licensing obligations.
- It is expected that at the end of the function that the Hall / Toilets / Kitchen will be cleaned and left in a neat and tidy state.
- Repayment of the Bond will be determined at the next Club Committee meeting; once the Club Committee receive written confirmation the hirer of the hall met their obligations in regard to the hire of the hall.
- Confirmation of the Hall Hire is only completed when payment in full is received by the Club Treasurer or Secretary.

Approval; Approved by the Committee of the Altona Yacht Club Inc meeting